

Malvern-Hot Spring County Library
Library Board
July 17, 2015 Board Meeting

Agenda

- 1.) Call to Order
- 2.) Introductions
- 3.) Approval of Minutes
- 4.) Librarian's Report
- 5.) Informational
 - a.) Regional Board Meeting
 - b.) Library Development District Meeting
- 6.) Old Business
 - a.) Dejarnett Property
 - b.) State Aid Cuts - Actions?
- 7.) New Business
 - a.) Staff Reports
 - b.) ASRL and ARLA Conferences
- 8.) Next Meeting Date
- 9.) Adjourn

Librarian's Report

The Regional Library Board met on May 13th. We had quorum at this meeting with Librarians from all 4 libraries in attendance as well as 1 Board member from Hot Spring County Library, 3 from Cleveland County Library, 2 from Grant County Library, and 1 from Dallas County Library. Each of the libraries that had 2 or more Board members attend, received a \$500 stipend for collection development. Those who attended the meeting participated in a Board Member training workshop provided by the State Library, which was followed by lunch and the formal Board meeting. Action items discussed at this meeting are included in section 5.

We have been super busy this summer and we have had a lot of good response to our programs. We kicked off the program with over aprox. 145 people at our first event and most of our other programs have been well attended. This year we offered a stage performance at Brickfest with Leonardo. To promote the event we handed out inflatable guitars the morning of the concert. We estimate that we had approximately 75 people in attendance and we have received a positive response from Brickfest committee members.

Donations are not coming in as we would like. Our goal was \$6,000 and to date we have received aprox. \$2,800.

We have begun moving forward with the purchase of the Dejarnatt property, which will be used as our Genealogy Annex. We are currently waiting on the title company.

Our website is live and while we have had a few hiccups, the overall response has been very positive. The new Evanced software modules are currently in use and they have really streamlined several processes for the staff. The public are still learning to use the software, but for the most part everything has been running smoothly.

The new Friends of the Library are working hard to get ready for their 1st Annual Big Book Sale. This event will take place on August 13, 14, and 15th. On August 13th there will be a reception and silent auction for members only and the sale will be open for members only that day. Memberships will be sold at the door.

I have completed the 2nd course in the Public Library Administrator program and I will be enrolling in my 3rd class this fall.

Section 5 Informational

A.) Mid-Arkansas Regional Board Meeting: We had quorum and members of all library board represented. There was a wonderful workshop for Board members provided by the State Library, followed by lunch and the formal meeting. At the meeting we discussed the history of the Region, how Regional Libraries work, Regional Library services, and how I, as the Regional Library Director, am here to help them. We discussed the State Budget cuts. Based on our distribution formula 2 of the 3 libraries lost significant funding due to a discovered error in our formula calculations and the cuts themselves. The Board accepted the savings provided by me not attending ALA and voted to have an audit done every 2 years. The voted to approve the Regional Budget, which included reflections in distributions due to the cuts. The Board was uncomfortable making further cuts, since the Staff portion of the Budget affects the Hot Spring County staff. The decided to pass on any cuts to the staff budget, to the Hot Spring County Library Board. Other topics that were discussed were regarding the creation of some Regional policies. The minutes for this meeting are attached.

B.) Library District Meeting: The state of Arkansas is divided into 5 library districts. Our district has recently re-established regular meetings. The result of one of our recent meetings has been to host a state wide Library District meeting in August to discuss Arkansas Advocates for Public Libraries, State Aid, budget cuts, etc. We also plan to start working on a strategic plan. Our district would like to see State Aid increased, local library millages increased, and state wide library standards created.

Section 6
Old Business

A.) Dajarnatt Property: The Board Chair and I have been working on moving forward with the purchase of the Dajarnatt property. We are currently waiting for the title company before we can move forward. We are hoping that we can complete the purchase transaction next week. I have been able to get shelving donated from the UofA at LR, but I just found out that the shelving is not being held for us and is first come, first serve. I will let you know if we are able to take possession of any of the shelving.

B.) State Aid Cuts: At our previous meeting the Board discussed how we would handle the State Aid Cuts. We made some proposals at the Regional Board Meeting and the Board needs to decide how else the cuts will be absorbed. Officially the cuts went into effect on July 1st, but since we received our checks quarterly, we have not yet seen a reduced payment. Libraries across the state are cutting hours, closing branches, and cutting services. Originally we were hearing that the funding would most likely be restored in 2016, but my most recent conversations with the State Library and other relevant parties, seem to think that the cut will remain.

Section 7
New Business

A.) Staff Reports:

- Financial Reports. I do not have reports from the various checking accounts, but I do have a report on the County Budget. This will be attached as a separate document because they wont send it to me in digital form.
- Library Services
- Circulation and Programing
- Bookmobile

B.) Conferences: The Association of Rural and Small Libraries is being hosted in Arkansas this year, immediately prior to the Arkansas State Library Conference. Since I wont be attending ALA this year, I would like to attend both of these conferences. ARSL will provide the dynamic programing and vendors (although smaller scale) as ALA and ARLA provides important networking and local problem solving discussions. I am also on the Board of the Arkansas State Library and will have several meetings to attend, as such. \

- ARSL: October 1-3, \$325
- ARLA: October 4-6, \$250
- Hotel: \$99 per night at the Wyndham

Library Services

Interlibrary Loans:

Material loaned out to other libraries	12
Material borrowed from other libraries	53
Book Club Books	12

Memorial Donations:

No Memorials in June

Other Fees:

1. Kathryn Warthen (insufficient check fee & fines)	\$103.50
Total	\$103.50

Fees & Cost:

1. Fines	\$522.68
2. Copies	\$150.00
3. New Cards	\$79.00
4. Visitor's Passes	\$139.00
5. Lost Items	\$40.00
6. Lamination	\$4.50
7. Donations	\$1.55
8. Micellaneous	\$0.96
9. Bill Tower	\$214.00
Total	\$1,151.69

Bank Deposits:

1. June 4, 2015	\$274.45
2. June 11, 2015	\$314.10
3. June 18, 2015	\$302.74
4. June 25, 2015	\$255.33
5. July 1, 2015	\$108.57
Total	\$1,255.19

Friends of the Library Deposits: \$100.00

Circulation

ADULT PROGRAMS	YA PROGRAMS	CHILD PROGRAMS	Circ count
TOTAL	TOTAL	TOTAL	TOTAL
6	10	1337	6654

Gate Count:

6731

Bookmobile and Outreach

Bookmobile Patrons

Month: June 2015

Week	City	Location	# Patrons	Notes:	Total People:
1st Tues	Bismarck	DJ's	1		1
	Point Cedar	Bait Shop	4		5
1st Thurs	Malvern	Debbie's Daycare	1		11
	Malvern	Arbor Oaks	2		2
	Malvern	Malvern Head Start	0	Summer Break	0
	Malvern	Gospel Light School	0	Summer Break	0
	Malvern	Lots of Tots	1		14
	Malvern	Boys and Girls Club	0		0
2nd Thurs	Donaldson	Donaldson Store	0		0
	Donaldson	Ouachita Elementary	1	Summer Break	2
	Tulip	Tulip Community Center	1		2
	Carthage	Carthage City Hall	1		1
4th Wed	Magnet Cove	Magnet Cove Head Start	0	Summer Break	0
	Bonnerdale	Bonnerdale Store	1		1

	Bismarck	Post Office	4	13
Total			17	52

Library By Mail Patrons

Month: June 2015

#	Name:	# Shipments	# Books	# Audio
1	xxx		4	4
2	xxx		5	
3	xxx	Came to BKMO	3	
Total		0	12	4

Month: June 2015 Volunteers

Name:

1	Dawnyell Jones	5.25
2	Carey Queen	6.75
3	Kristy Lester	15
4	Charlotte Eudy	5.25
5	Jeremiah Hill	5.25
6	Bryson Clegg	5.25
7	Jo Ellen Pointer	5.25

8	Monroe Gordon			31
9	Kristin Plummer			12
10	Justin Yamauchi			30
11	Brooklin Easley			3
12	Miranda Diaz			18
13	Colton Barlow			5.25
14	Holden Songer			5.25
15	Michelle Queen			5.25
16	Sharon Walters			5.25
17	Daevion Jones			5.25
18	Hilda Dickey			5.25
Total		0	0	173.5

Month	June 2014	Birthday Cards		
	Picked Up 2015			14
Total		0	0	14

Month	June 2015	Boys & Girl's Club Summer		
			Cards	Patrons
	6/11/2015		1	9
	6/18/2015		1	2
	6/25/2015		3	6
Total		0	5	17